

**Manoharbai Shikshan Prasarak Mandal Armori's**  
**Rashtrapita Mahatma Gandhi Arts and Science College,**  
**Nagbhid, Di-Chandrapur – 441205 (M.S.)**  
Priyadarshani Square, Main Road, Nagbhid  
**NAAC Accredited with 'B' Grade (CGPA - 2.03)**  
Affiliated to  
**Gondwana University, Gadchiroli (Maharashtra)**

**Track Id - MHCOGN27386**

**NAAC Executive Committee No. & Date :**  
**EC(SC)/28/A&A/144.1 dated 30-10-2017.**

**Phone No. 07179 -240883**

**Website : [www.rmgcollegenagbhid.in](http://www.rmgcollegenagbhid.in)**

**Email : nagbhid.rmgcollege@gmail.com**

**By**

**Principal,**

**Rashtrapita Mahatma Gandhi Arts and Science College, Nagbhid, Di-  
Chandrapur – 441205 (M.S.)**

**Submitted to**  
**NAAC, Bangalore**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year

2017-18

**1. Details of the Institution** 1.1 Name of the Institution

**Rashtrapita Mahatma Gandhi  
Arts & Science College, Nagbhid**

1.2 Address Line 1

Priyadarshani Chowk

Address Line 2

Main Road

City/Town

Nagbhid

State

Maharashtra

Pin Code

441205

Institution e-mail address

nagbhid.rmgcollege@gmail.com

Contact Nos.

07179 -240883, 9422926517

Name of the Head of the Institution:

Dr. A. N. Korpenwar

Tel. No. with STD Code:

07179 -240883

Mobile:

9422926517

Name of the IQAC Co-ordinator:

Dr. G. D. Deshmukh

Mobile:

9403151752

IQAC e-mail address:

iqacrmgcollege@gmail.com

1.3 NAAC Track ID

MHCOGN27386

**OR**

1.4 NAAC Executive Committee No. & Date:

EC(SC)/28/A&A/144.1 dated 30-10-2017

1.5 Website address:

www.rmgcollegenagbhid.in

Web-link of the AQAR:

www.rmgcollegenagbhid.in/naac/aqar

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	<b>B</b>	<b>2.03</b>	<b>2017</b>	<b>5</b>

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16/08/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

Institution do not submit AQAR previously as assessment for the 1<sup>st</sup> cycle was undertaken by NAAC during 27<sup>th</sup> and 28<sup>th</sup> Sept. 2017.

1.9 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Name of the Affiliating University (*for the Colleges*)

**Gondwana University, Gadchiroli (M.S.)**

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1. No. of Teachers

2.2. No. of Administrative/Technical staff

2.3. No. of students

2.4. No. of Management representatives

2.5. No. of Alumni

2.6. No. of any other stakeholder and community representatives

2.7. No. of Employers/ Industrialist

2.8. No. of other External Experts

2.9. Total No. of members

2.10. No. of IQAC meetings held

2.11. No. of meetings with various stakeholders: Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12. Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

National Seminar on “Modern Perspectives in Life Sciences-2018”  
Workshop on CBCS syllabus of Botany

2.14 Significant Activities and contributions made by IQAC

- Chalk out academic calendar and monitor activities of various committees.
- Academic audit of teachers.
- IQAC monitor academic progress of the students.
- IQAC facilitates organization of workshops, seminar and conferences.
- Assessment of feedback on teachers and teaching learning process by stakeholders.
- Regular follow up of library facility.
- Review of students and staff achievements.
- IQAC co-ordinates activities of all the committees.
- Encourages faculty and students to participate in research programmes.
- SWOC analysis.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To organize Bridge Programme for newly enrolled students	Organized Bridge Programme for one week during 25 <sup>th</sup> to 30 <sup>th</sup> June, 2017 in which faculties bridge gap between 12 <sup>th</sup>

	standard and U.G. syllabus
2. To organize Orientation programme	Organized Orientation programme on 1 <sup>st</sup> July 2017 in which students were familiarized with college atmosphere.
3. NSS camp at Navegaon Pandav	50 volunteers participated in the camp engage actively in awareness activities
4. Educational tour to NEERI, Nagpur	40 B.Sc. students taken to NEERI, visited various labs and get valuable information regarding scientific equipments
5. To promote participation of students in Research activities	Students participated in Live Plant Exhibition and won Prize
6. To organize educational tour of art students	25 students of Art discipline visited many sites of historical and archeological importance in Delhi, Agra and Mathura
7. To promote local biodiversity study	Students were taken to local water reservoir and Ghodazari Sanctuary
8. To sensitize students towards wildlife	During Wildlife Week Celebration Nature club organized 'Nature Trail' for students in collaboration with Forest Department
9. To organize National Seminar on 'Modern Perspectives in Life Sciences' (MPLS-2018)	Organized National Seminar on 'Modern Perspectives in Life Sciences' (MPLS-2018)
10. To sensitize students towards Gender equality	Organized Workshop on 'Gender Sensitization' by ICC-PUSH Committee in collaboration with Police Department

**\* Annexure- I – Annual Calendar for academic session 2017-18.**

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

LMC members deliberates upon the information provided in the AQAR and approved.

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D	--	--	--	--
PG	--	--	--	--
UG	02	00	01	00
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	03	02	00	02
Others	00	00	00	00
<b>Total</b>	<b>05</b>	<b>02</b>	<b>01</b>	<b>02</b>

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Trimester	00
Semester	02
Annual	00

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

**\*Annexure II – Feedback from stakeholders**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, two faculties in B.O.S. contributed in designing the curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	07	00	01	00

2.2 No. of permanent faculty with Ph.D.

05
----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	03	00	00	00	00	00	00	00	03

2.4 No. of Guest and Visiting faculty and Temporary faculty:

10	00	25
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	04	09	00
Presented papers	04	07	00
Resource Persons	00	00	00
Published Papers	15	07	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and Learning through ICT, PPT along with Group Discussion and Charts. Students were taken for field visit to develop interest in subject.
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2.7 Total No. of actual teaching days during this academic year:

180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University conducts examination
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2.9 No. of faculty members involved in curriculum restructuring/ Revision / syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop:

02	0	02
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2.10 Average percentage of attendance of students

85%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. III	71	6	13	3	34	56
B.A. III	52	2	23	17	21	63

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC plan, co-ordinates, and monitors teaching learning process to ensure effective curriculum delivery.
- Institution follows the academic calendar developed and designed by the affiliating University.
- Institution provides academic diary to the faculty members in which they note down their daily periods and practicals, co-curricular and extra-curricular activities.
- Institution implements internal evaluation system (Unit Test, seminar, project work, assignment, study tour and practical examinations as well as pre-semester examination for each semester) and all the records are maintained.
- Staff meetings are conducted frequently by Principal, which include the discussion regarding organization of guest lecturers, special day celebration and cultural activities.
- Feedback from various departments is taken by Principal and various issues pertaining to academics were discussed.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	01
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	02

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	03	00	00
Technical Staff	03	02	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC plays a vital role of facilitator and coordinator in promoting research. IQAC discuss various aspects of promoting research regarding organization of conferences, seminars, and workshops with fellow members of IQAC. Students were also motivated to participate in seminar.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	00
Outlay in Rs. Lakhs	2 Lakh	00	00	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	07	00
Non-Peer Review Journals	00	00	0
e-Journals	00	00	00
Conference proceedings	00	05	00

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00

Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects (other than compulsory by the University)	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	01(One Day Workshop)	00
Sponsoring agencies	Nil	Self-financed	Nil	Self-financed	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

00

Total

00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	01
	Granted	01
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	01	01	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution:

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00

SRF 00

Project Fellows 00

Any other 00

3.21 No. of students Participated in NSS events:

University level 02

State level 01

National level 00

International level 00

3.22 No. of students participated in NCC events:

University level 00

State level 00

National level 00

International level 00

3.23 No. of Awards won in NSS:

University level 00

State level 00

National level 00

International level 00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25. No. of Extension activities organized

University forum	00	College forum	07		
NCC	00	NSS	07	Any other	00

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sickle Cell Anemia Camp
- Plantation.
- Health Check-up camp.
- Leprosy Awareness program in association with AWARD.
- Awareness about Vermicomposting .
- Blood group check-up camp
- Swachhata Abhiyan
- Gender sensitization programme under the banner of ICC-PUSH
- Life-long and Adult Education
- Celebration of Birth and Death Anniversary
- Rallies conducted to promote sense of National Integrity and Nationalism

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities: **College run in rented buildings**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>1651.25</b> Sq. m.	--	Management	<b>1651.25</b> Sq. m.
Class rooms	11	00	Management	11
Laboratories	09	00	Management	09
Seminar Halls	01	00	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	00	--	00
Value of the equipment & furniture purchased during the year (Rs. in Lakhs)	5.19	2.65	College	7.84
Others	-----	---	College	---

#### 4.2 Computerization of administration and library:

The administrative departments and the library are fully computerised.
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2504	827293	84	14150	2588	841443
Reference Books	92	84303	3	1350	95	85653
e-Books	917	5500	0	0	917	5500
Journals	21	17,400	0	0	21	17,400
e-Journals	2	0	1	0	3	Free
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	10	2984	0	0	10	2984
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil
❖ Institution has provided access to e-resource through the ID of N-LIST of Sister Institute						



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	01	01	01	02	All teaching departments use their own laptops	00
Added	03	00	01	00	00	01	00	00
Total	33	01	02	01	01	03	10	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology , Up - gradation (Networking, e-Governance etc.)

➤ Networking facility is made easily available by installation of Wi-Fi in the premises.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	1,250/-
ii) Campus Infrastructure and facilities	90,389/-
iii) Equipments	86,990/-
iv) Others	13,840/-
<b>Total:</b>	<b>1,92,469/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- IQAC suggested and monitored the organization of orientation programme through which students were introduced with facilities in college so that they feel at ease while utilizing it.
- IQAC suggested ‘Student welfare Committee’ evolve strategy to economically weak students .
- IQAC monitor various committee activities and suggest some improvements like generating email Id of all the students through which e-learning is promoted.
- IQAC monitors various extension activities of NSS.
- Student Subject Associations were directed to motivate students to have active participation in Research Convention, Seminars, Workshops etc.

#### 5.2 Efforts made by the institution for tracking the progression:

- Students Progression Committee track students excelling in academics, sport, and cultural activities and monitor their progression.
- Students were informed about career opportunities during the ‘Bridge Programme’ in very first semester and motivated them to perform at their best.
- Faculties discuss the achievements of students in the Staff Council Meetings, parents were consulted and informed about improvization of their wards.
- Students achieving academically excellence were provided with extra coaching for IIT-JAM, Competative exam. Etc.
- Students in final year were informed about varies entrance exams and if needed faculties go extra mile to fill their online applications, follow progress in time schedule and help to get admission in better institutes for further PG education.
- Student Progression Committee constantly track the progression of the alumni and if needed provide counselling for exams like CSIR-NET-JRF.

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
566	00	00	00

Men

No	%
170	30%

Women:

No	%
396	70%

(b) No. of students outside the state:

(c) No. of international students:

Last Year (2016-17)									This Year (2017-18)								
Gen	SC	ST	OBC	PC	NT	SBC	Min	Total	Gen	SC	ST	OBC	PC	NT	SBC	Min	Total
09	101	92	270	00	37	10	00	519	12	102	99	319	00	23	11	00	566

(Note: P.C.-Physically Challenged, Min.- Minirotty)

Demand ratio: 566/615 (0.92% ) Dropout %: 48.5%

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

Advance learners were provided with extra coaching, and additional books for IIT-JAM entrance and other Competitive Examinations throughout the year .

No. of students beneficiaries:

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  JAM

Central University Entrance

5.6 Details of student counselling and career guidance

- Career Guidance Cell in collaboration with RICCI organizes workshop on 'Sandalwood Plantation'
- Career Guidance Cell provide extra coaching on IIT-JAM and other competitive exams.

- Student progression Cell organizes counselling workshop regarding career prospects to final year students.
- Teacher Guardian regularly keep track record of students as regards to their achievements in cultural activities, sport and academics and provide assistance in choosing right career.

No. of students benefitted:

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

### 5.8 Details of gender sensitization programmes

- ✓ Women Empowerment and Gender Sensitization Programme" under the ICC-PUSHCommittee
- ✓ Guest lecture on Women's rights and existing laws.
- ✓ Essay competition on Panchayat Raj and Women Empowerment organized by Panchayat Samiti, Nagbhid
- ✓ Workshop on 'Gender Sensitization' organized by ICC-PUSH

### 5.9 Students Activities:

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events:

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	23	20,700/-
Financial support from government	435	17,95,394/-
Financial support from other sources	00	Nil
Number of students who received International/ National recognitions	00	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- Students actively involved in various activities aimed towards generationg awareness regarding importance of cleanliness by organizing rally in association with local Municipality.
- Students participated in various activities organized by Forest Department aimed towards creating awareness regarding issues like, biodiversity, wildlife and plantation.
- Students involved in Leprosy awareness drive in association with local NGO 'AWARD'
- Students actively participated in Workshop on ' Police Mitra' organized by Police Department, Nagbhid.
- Promote awareness for Nationalism and National Integrity among the masses by observing Birth and Death Anniversaries of National Leaders and Freedom Fighters.
- Rallies were conducted on the issues of National Importance in which potrayal of Characters of National Leaders, Noted Social Workers and Freedom Fighters.

5.13. Major grievances of students (if any) redressed:

**Complaint boxes are available at places like library where students can put their grievances, but so for no major grievances surfaced. Faculties try to minimise teacher-student barrier, so that whatever minor issues occures, they are resolved by proper counselling, if needed in consultation with Principal.**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

- ✓ The institute will be the leader in optimizing human resource potential to its fullest so as to contribute phenomenally in national development.
- ✓ The institute will work significantly for upliftment of rural and tribal students.

##### **Mission**

- ✓ To serve the people by providing the facilities of higher education for under privileged and needy for enhancing educationally backward region.
- ✓ To create awareness about the higher education in science for both boys and girls of weaker section.
- ✓ To sensitize the students on socio-economic and environmental issues.
- ✓ To create research environment, this will be highly helpful for all round development of society.
- ✓ To create learning environment and knowledge based society.
- ✓ To strengthen faith in secularism and humanity.

6.2 Does the Institution have a management Information System?

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Institution follows the curriculum developed and designed by the affiliating University. Two BOS members, Dr. A. N. Korpenwar (Botany) and Dr. G. D. Deshmukh (Zoology) plays important role in development and design of CBCS pattern curriculum.

#### 6.3.2 Teaching and Learning:

- ✓ Tradinal method of 'Talk with Chalk' method has been supplemented with ICT based PPT presentations and video's related with subject topic on LCD projector by the faculties.
- ✓ Guest Lectures of renowned academicians are arranged for enrichment of knowledge domain of students.
- ✓ Student Seminars are organized.
- ✓ Field visits for students are organized to have real life learning experience.

### 6.3.3 Examination and Evaluation:

- ✓ To have internal assessment of students, internal examination committee monitor unit tests, seminar and home assignments provided by departments.
- ✓ Evaluation of university examination is carried out at Central Assessment Programme (CAP) In which faculties conduct valuation and moderation.

### 6.3.4 Research and Development

- 5 faculty members out of 08 have awarded Ph. D. and 1 faculty already registered and his research work near submission.
- 1 faculty members are Ph. D. guide and 5 students are doing their research work under their guidance.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Reading Room is made available to the students as well as staff 24×7.
- Wi-Fi service is provided in the premises of the institution.

### 6.3.6 Human Resource Management

- ✓ Decentralization of administrative and other activities among the faculty members by forming different committee, to enhance work potential of available human resource.
- ✓ Working of committees are monitored by IQAC and Principal in co-ordination with Management.

### 6.3.7 Faculty and Staff recruitment

The recruitment of faculty and staff is carried out as and when required as per the norms laid down by UGC/Govt. of Maharashtra / University.

### 6.3.8 Industry Interaction / Collaboration:

Nil

### 6.3.9 Admission of Students:

Admissions of students are done through Admission Committee which follow guidelines and directions from Gondwana University and Government of Maharashtra.

6.4 Welfare schemes for:

Teaching	Medical reimbursement, Loan facility from Servants Credit Society
Non teaching	Medical reimbursement, Loan facility from Servants Credit Society
Students	Awards and incentives for students doing exceptionally well in academics, sport, NSS and cultural activities.

6.5 Total corpus fund generated:

Nil

6.6 Whether annual financial audit has been done:

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	Govt. of Maharashtra

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

NA

❖ **University made mandatory provision to declare result within 45 days**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil



#### 6.11 Activities and support from the Alumni Association:

- ✓ Alumni provide counselling to students regarding competitive exams like IIT-JAM, CSIR-JRF-NET.
- ✓ Some valuable suggestions were sought from Alumni Association during annual meet which were immensely helpful in improvement of extra-coaching provided to students.

#### 6.12 Activities and support from the Parent – Teacher Association:

- ✓ Feedback got during the meeting of Parent-Teacher Association provide valuable inputs for the development of college administration.
- ✓ Some of the parents express their willingness to felicitate students for their excellence in academics, sport and cultural activities during Parent – Teacher Association meet, accordingly it is implemented during 2017-18 academic session.

#### 6.13 Development programmes for support staff:

- ✓ The staff members are relieved for required training as and when required.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly:

- ✓ Plantation in Proposed Building Campus.
- ✓ Ban on Plastics in College Campus.
- ✓ Employees and students of college observe “No Vehicle Day” on Thursday of 1st week of every month.
- ✓ Paperless administration by use of Whatsapp, E-mail and Facebook for Communication
- ✓ Cleanliness Drive by NSS volunteers in campus.
- ✓ Rainwater Harvesting.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Student seminars using PPT.
- ✓ Activities of departmental societies
- ✓ Clean campus drive.
- ✓ Remedial and Bridge courses.
- ✓ Use of social media and email facility for communication and providing e-resources

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plans Proposed	Action Taken Report
Construction of new Building proposed	New Building construction started
To enhance publication of research articles	Substantial increase in publications
To encourage participation in Faculty Development Programme.	Participation in Refresher programme
To introduce Bridge Course	Bridge Course for newly enrolled students organized
To conduct Coaching Classes for Competative Exams.	Coaching for Competative Exam like MPSC and IIT-JAM started

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ✓ Fostering Social Responsibility : Women Empowerment and Gender Sensitization Programme”
- ✓ Organization of Sickle Cell Check up Camp

**\*Annexure -III**

#### 7.4 Contribution to environmental awareness / protection

- ✓ **Cleanliness drives:** NSS unit of college actively participated in the 'Swachh Bharat Mission'.
- ✓ Classes on environmental studies followed by examination for 2<sup>nd</sup> year students of all streams
- ✓ Employees and students of college observe "No Vehicle Day" on Thursday of 1st week of every month.
- ✓ Paperless administration by use of Whatsapp, E-mail and Facebook for Communication
- ✓ Wildlife Week celebrated by organizing trekking in forest.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

#### SWOC-ANALYSIS

##### Strength

- ✓ Faculty complete curriculum, by taking extra-classes.
- ✓ Significant research activity in almost every department.
- ✓ Collaboration with National Chemical Laboratory, Pune.
- ✓ Effective implementation of bridge courses.
- ✓ Remedial coaching and coaching for entry in services.
- ✓ Teacher Gaurdian Scheme.
- ✓ New Student Orientation Program aimed at inducing conducive atmosphere for academic pursuit in campus.
- ✓ Self-financed National Seminar organized.
- ✓ Regular Coaching for IIT-JAM and Competative Exams.

##### Weakness

- ✓ Use of Smart Board.
- ✓ Industry collaboration remains a weakness.
- ✓ Alumni could'nt get good placement so far.
- ✓ Infrastructure facility is inadequate.
- ✓ Regular faculty is insufficient.
- ✓ Less number of textbooks and reference books in library.

### Opportunities

- ✓ Institution needs to introduce PG courses
- ✓ Organizing national seminars
- ✓ Extension programmes with social connect is seen as an opportunity
- ✓ Activity of placement cell in respect of campus placements
- ✓ Focussing on exhaustive use of library for students and local community.

### Challenges

- ✓ To establish links with industries.
- ✓ To ensure student merit positions at university examinations and overall improvement in results.
- ✓ To get recognition under the clause 2f and 12B from UGC.
- ✓ To get permanent affiliation from University.
- ✓ To start PG Courses.
- ✓ Raising funds for anticipated growth of Institute.
- ✓ Student placement need to be strengthen.

### 8. Plans of institution for next year

1. Construction of new building.
2. Enhancing use of ICT based Teaching-Learning methods.
3. To evoke Mentor – Mentee Relationship.
4. To ensure enhanced student progression.
5. To encourage research projects and publications.
6. To motivate faculty for publication of books.
7. To organize State Level Seminar for providing effective platform for interaction between traditional healers with students .
8. To strengthen sporting and cultural activity.



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**ANNEXURE – I**

**RASHTRAPITA MAHATMA GANDHI COLLEGE OF ARTS & SCIENCE, NAGBHID**  
**College Academic Calendar**  
**Year: 2017-2018**

<b>Month</b>	<b>Week and Date</b>	<b>Name of Committee</b>	<b>Program and Activities</b>
<b>March and April, 2017</b>	Upto 30.04.2017	Time Table Committee	Preparation of Time Table
		College Academic Calender Committee	Planning for Academic Session 2017-2018
<b>May 2017</b>	1 <sup>st</sup> Week	Prospectus Committee	Editing and Printing of Prospectus for the session 2017-18
<b>June 2017</b>	1 <sup>st</sup> Week	Admission Committee	Commencement of Admission process after the Declaration of Results (M.S. Board and Gondwana University)
		Time Table Committee	Distribution of Time Table (Teacher wise)
	3 <sup>rd</sup> Week	Students Career and Councelling Center	Coaching for entry in services
		N.S.S.	International Yoga Day
	4 <sup>th</sup> week	Staff Council	Teaching and Non-Teaching Staff Meeting
	<b>July 2017</b>	1 <sup>st</sup> Week	Departmental Activity
2 <sup>nd</sup> Week		N.S.S.	Installation of Advisory Committee for N.S.S.
		Adult Education and Extension Service	Celebration of World Population Day
		Student Grievance Committee	Anti-Ragging Poster Display
3 <sup>rd</sup> Week		Cultural Committee	Installation of Committee and Planning of Welcome Programme
		Alumni Association	Meeting of Alumni

		Internal Examination Cell	Planning of Unit Tests and Term Exam
	4 <sup>th</sup> Week	Carrier Councelling and Placement Cell	Students informed about carrier prospectives
<b>August 2017</b>	1 <sup>st</sup> Week	Student Council	New Student Orientation Programme and Welcome Programme
		Time Table Committe	Display of finalized time table
	2 <sup>nd</sup> Week	N.S.S.	Selection of 50 students as N.S.S. volunteers
		N.S.S.	Cleeanliness Drive in College Campus
		Magzine Committee	Display on Notice board
		Physical Education	Commencement of selection of students for sport competitions
	3 <sup>rd</sup> Week	Mahila Adhyasan and Seva Kendra	Instalation Mahila Adhyasan Committee
		N.S.S.	'Sadbhavana Pandharwada'
		IQAC	IQAC meeting
		Parent Teacher Association	Meeting with Parents
	4 <sup>th</sup> week	N.S.S.	
		Student's Academic Progression Committee	Analysis of Summer Examination Results
	<b>September 2017</b>	1 <sup>st</sup> Week	N.S.S.
Science Forum			Installation of Subject Associations and Planning of Educational Tour
2 <sup>nd</sup> Week		Loksankhya Shikshan and Extesion Activities	Literacy Awareness Programme
3 <sup>rd</sup> Week		College Magzine Committee	Collection of articles for College Magzine 'Yuva Tarang'
4 <sup>th</sup> Week		N.S.S.	Celebration of N.S.S. Day

		Science Forum	Quiz Competition
		Internal Examination Cell	Conduction of First Term Exam
<b>October 2017</b>	1 <sup>st</sup> Week	N.S.S.	Celebration of 'Gandhi Jayanti' as 'International Day of Non-Violence'
		N.S.S.	Celebration of Communal Harmony Week
		Nature Club	Celebration of 'Wild Life Week'
<b>Winter Vacation (09.10.17-08.11.17)</b>			
<b>November 2017</b>	3 <sup>rd</sup> Week	Staff Council	Meeting for planning of second Semester academic, Co-curricular and Extra-curricular activities
	4 <sup>th</sup> Week	N.S.S.	Constitutional Day
		Internal Examination Cell	Planning of Unit Tests and Term Exam
<b>December 2017</b>	1 <sup>st</sup> Week	N.S.S.	World AIDS Day
	2 <sup>nd</sup> Week	N.S.S.	International Human Rights Day
	4 <sup>th</sup> Week	Cultural and Sport Committee	Planning of College Annual Day
		N.S.S.	N.S.S. Camp at Navegaon Pandav
<b>January 2018</b>	1 <sup>st</sup> Week	N.S.S.	'Mahila Mukti Din'
		Student Feedback Committee	Analyse Student Feedback Form
	2 <sup>nd</sup> Week	N.S.S.	'Yuva Din'
		Science Forum	Study Tour/University level Seminar
		Remedial Coaching Committee	Meeting for Planning about remedial classes
	3 <sup>rd</sup> Week	N.S.S.	Cleanliness Drive
	4 <sup>th</sup> Week	Cultural and Sport Committee	College Annual Day Celebration
		College Magazine	Release of College Magazine 'Yuva

		Committee	Tarang'
		Cultural Committee	Annual Day
<b>February 2018</b>	2 <sup>nd</sup> Week	Carrier Councelling and Placement Cell	Mock Interview for B.Sc.III students
	3 <sup>rd</sup> Week	Remedial Coaching Committee	Meeting for Planning about remedial classes
		IQAC	Analysis of Winter Examination Results
	4 <sup>th</sup> Week	Science Forum	Science Day
		Physical Education Department	Medical Check-Up



## **ANNEXURE - II**

### **ANALYSIS OF FEEDBACK OBTAINED FROM STAKEHOLDERS (ALUMNI AND PARENTS) SUGGESTIONS:**

1. Improve infrastructure facility and lab equipments.
2. Organise Personality development camps and Skill oriented programs.
3. Arrange connectivity between alumni and current students.
4. Initiate group discussions among students.
5. Start PG programs in science stream.
6. Help students in get better placement.
7. Introduce Skill based courses.
8. Introduce English Phonetic Lab.

### **ANALYSIS:**

1. The institution has discussed suggestion in the LMC and accordingly, Management pass resolution for the construction of new building.
2. Suggestion regarding personality development taken in good spirit, accordingly disussed thoroughly in Staff Council meeting, members opine that, there is need to organize guest lectures of professionals.
3. To enhance connectivity between alumni and present students, social media platform is utilized.
4. Faculties were directed to have brain storming session, after each unit.
5. Institution passed resolution to send proposal of PG programme in Botany Department.
6. Career and Placement Cell start Coaching Classes for competative Exams to optimize potential of students, so as to make them employable.
7. MKCL Centre of Institution started new professional courses.
8. Instituion having temporary faculty in English Department, so it will take some time to start phonetic lab, but steps were taken to enhance English Communication Skill.

## **Annexure –III**

### **BEST PRACTICE - 1:**

#### **Title of the Practice: Women Empowerment and Gender Sensitization Programme”**

##### **Goal**

Most of the girls are coming from surrounding villages with little or no educational background. These girls belong to tribal and poor strata of the society, having poor health hygiene facilities to their disposal. As a result of this, some of them enrolled in higher education programmes but their lower attendance in college and minimal active participation in academics, cultural activities and sport was always a big challenge to tackle. Hence, it is our goal to sensitize the girls about importance of higher education and empower them to participate actively in all the college activities.

##### **The Context**

There is an alarming rise in violence against women. The society cannot be developed if half its populace is deprived of a dignified existence. As citizens of India it is our primary duty to uphold the values of equality, liberty, justice and fraternity enshrined in our constitution. For this, the college formed ICC-PUSH cell. This cell prepared their annual plan which has its focus on girl students, their empowerment, and their curricular, co-curricular, extra-curricular development.

##### **The Practice**

In order to sensitize students, staff and society, the college organized a variety of activities. Programmes held during the last four years were:

- Formation of Women Empowerment Cell.
- Womans Liberation Day (Mahila Mukti Din).
- PUSH (Public United against Sexual Harassment).
- Jagar Janivancha – a Women empowerment activity aware girl students about their rights through various activities.
- Savitribai Phule Birth and Death anniversary programmes.
- Three days Workshop on Empowerment of Girls (EOG).

##### **Evidence of Success**

Demography of Nagbhid taluka indicates that, approximately 50% population belongs to tribal community. In the social structure of tribal community, womans are subjected to gender bais that resulted in lower percentage of girls enrollment in higher education. But after organization of such sensitization programmes, enrollment in higher education and their active participation increased enormously. Women found herself empowered economically and socially after organization of such programmes.

##### **Problems Encountered and Resources Required**

As most of the students are from the rural and tribal region and parents are illeterate, they are not motivated towards higher education. We solved this problem by counselling of parents regarding importance of higher education for better lifestyle. During organization

of these programmes problem of insufficient funds occurred, but our management provide funds.

## **BEST PRACTICE - 2:**

### **Title of the Practice: “Organization of Sickle Cell Check up Camp”**

#### **Goal**

In India Sickle Cell Anemia is second haemoglobinopathy next to Thallassemia most common in central and southern part of India. The overall prevalence of sickle cell anemia in Chandrapur district was found to be 18.3 % in study area. There are many misconceptions among the rural masses, hence patients of sickle cell anemia shy away to come up for diagnosis and treatment. The goal of organizing programme during NSS camp to create awareness and dispel misconceptions about Sickle Cell Anemia.

#### **The Context**

It is currently estimated that about 70 million people worldwide carry sickle cell trait. Although many severe sufferers of sickle cell disease die before the age of 20, modern medical treatments can sometimes prolong these lives of individuals into their 40s and 50s. Early detection and prevention is the key strategy to successful management and control. Genetic counselling, prenatal diagnosis, and health education and public awareness can provide benefits by way of preventive genetics to the affected individuals and their families.

#### **The Practice**

In NSS adopted village, Navegaon Pandav, the college organized a variety of activities. Programmes held during the last four years were:

- One act play
- Rally
- Door to door counselling
- Sickle Cell Anemia Check up camp in College
- In collaboration with Sickle Cell Unit of Primary Health Care Centre of Nagbhid Sickle Cell Anemia check up camp organized

#### **Evidence of Success**

In Sickle Cell Anemia Camp at Navegaon Pandav, as a result of thorough counselling people come up at large number for check up. Out of 145 people checked so far 5 male and 4 females found positive for Sickle Cell Anemia. Positive cases are counselled to undergo regular treatment, after regular follow up these cases found recovering from distress.

#### **Problems Encountered and Resources Required**

There are many misconceptions regarding Sickle Cell Anemia disease and hence people does not take initiative for diagnosis. They were gut feeling about social ostrasization after revealing disease. We solved this problem by proper counselling of patients and community by awareness programmes like rally, One act play, etc.